

DDA 1292x
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DDA SUBJECT FILE COPY

ROUTING AND TRANSMITTAL

TO: (Name, office symbol, room number,
building, Agency/Post)

1. DIRECTOR OF SECURITY

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - ACTION

PLEASE PREPARE AN EMPLOYEE BULLETIN ASAP
WITH GUIDANCE TO AGENCY EMPLOYEES VISITING THE
PENTAGON ON BUSINESS.

60-7

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

EXA/DDA

5041-102

U.S. GPO: 1988-491-247/40012

OPTIONAL FORM 41 (Rev. 7-78)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

STAT

Central Intelligence Agency

DD/A Registry

87-1292X



Washington, D.C. 20505

15 June 1987

NOTE FOR:

FROM :



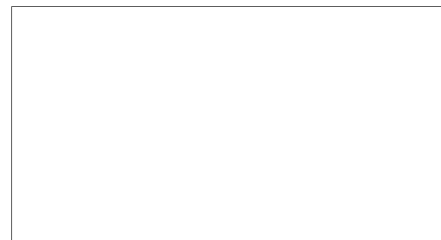
CIA Rep to the Pentagon

STAT

SUBJECT : Pentagon Building Access

Please see attached memo noting change in procedure for admittance to the Pentagon building. Starting on 22 June CIA analysts will no longer be granted access to the building by just displaying a CIA badge. All visitors must sign in as a visitor, wear a visitor badge, and be escorted.

If any of your analysts are planning to attend a briefing or meeting at the Pentagon, please advise them of this change so that they can arrange for their Pentagon host to provide an escort. I don't know how strictly this will be enforced, but it could be an unwelcome and inconvenient surprise to anyone who has been regularly gaining admittance based on their CIA badge.



STAT



Washington
Headquarters
Services

Building Circular



No. WHS 87-02 Date: June 8, 1987 Expiration: Indefinite

SUBJECT: Building Security for Pentagon & Federal Building 2

New admittance procedures are being implemented for the Pentagon and Federal Building 2. These procedures will be effective 12:01 a.m., June 22, 1987, and are deemed necessary to ensure the safety of Department of Defense employees as well as the protection of classified or sensitive information.

The following identification cards will be recognized for admittance:

a. Permanent DoD Building Pass (DD Form 1466). This pass is issued to DoD personnel and other authorized personnel who work regularly (at least 3 days weekly) in the Pentagon and/or Federal Building 2. In addition, permanent passes may be provided to members of the news media and foreign diplomatic/military personnel as appropriate. Passes for news media personnel must be requested through the Office of the Assistant Secretary of Defense (Public Affairs). Passes for foreign personnel must be requested by the respective US Army, US Navy, US Air Force, or Defense Intelligence Agency Foreign Liaison Office.

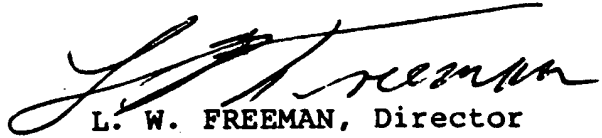
b. Temporary Building Pass (DD Form 1469). This pass is issued to personnel on temporary duty or awaiting a permanent pass. Foreign personnel will not be issued a temporary pass.

c. US Armed Forces (Form 2A). Active duty military identification card issued by the respective military departments may be used for access.

d. Law Enforcement Credentials. Federal Bureau of Investigation, Secret Service (Treasury Department), and Federal Protective Service credentials may be used for access.

A permanent building pass holder shall escort all visitors who must display a visitors pass on their clothing. The requirement for escorting is not a new procedure, but is one which has been frequently ignored in the past.

These changes will be incorporated in DoD Directive 5210.46, "DoD Building Security for the National Capital Region" and Administrative Instruction 30, "Building Security for the Pentagon." All other requirements in these publications shall remain in effect.



L. W. FREEMAN, Director
Space Management and Services

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